

March 12, 1996

MEMORANDUM

To: Dr. Robert Zimmerman
From: W. David Wimberly
Copy: Craig Brown, Susan Cromwell, Jo Diercouff, Don McFatrigh, David Merrifield, Bill Moody, Ron Neyman, and Dale Stingley
Subject: February Status

MVS Distributed Printing

The application to maintain Network Print Facility and CMS ID output destinations has been built, along with the necessary batch jobs to get new distributed printers defined in NPF (requires a macro assembly and link for each printer). Next will be final testing and migration of the application to production, the setup of existing printers, and the training of Service Desk personnel in the application. We still need a maintenance routine for LASER1 output destinations, a few more lists developed, and integration of the facility into our Natural applications. The necessary NPF exit to permit landscape output on a non-postscript HP printer is also still unfinished. E-mail and/or fax server output is a future.

Access Reliability

The development staff has been frustrated by frequent Saturn crashes and by almost random telnet session drops. The cause of the dropped sessions has not been diagnosed, though it has been reported. It is symptomatic only on Windows machines running FTP Corp's PCTCP telnet (machines running OS/2 or OnNet have not been affected). It can happen several times in a day for an individual, and causes loss of the work in process. This has been happening off and on for approximately 6 weeks.

University Procurement System (UPS)

Requisitioning/Purchasing

The requisition creation processes have now been moved to DEMO for user testing. This was done in conjunction with PO file changes and conversion that affected many of the Travel programs. Other coding progress has included the conversion and loading of the existing commodity table, development of a custom help routine/search facility for commodities, and initiation of the processes to create POs from requisitions and bids.

Plans for March include continuation of the PO management functions, development of the TARGET process to approve requisitions, and development of contract maintenance facilities.

Accounts Payable

Colleen Briney has produced an overview document of proposed Accounts Payable processes and issues which is being used as the basis of discussion for the initial definition/design of this module. The plans are to meet 2-3 times a week for 2 hour sessions until ... Several meetings have already transpired.

Travel

The existing Travel system has under-gone numerous changes over the past several months related to recent developments. Most importantly has been the PO file conversion and the allowance for blanket orders to span fiscal years. This system needs to be re-tested so that these changes can be migrated to production in order that we can be in a position to perform ongoing maintenance.

Personal Services Budget (PSB)

Some evolution of the coded functions has continued due to data changes, further user input, and incorporation of additional features. Specific items include un-do logic, checking for and updating of later dated records, logging of deleted records, and inclusion of additional data edits. Currently being considered are decisions that would simplify the system but eliminate some functions that have already been coded. In general, the requirements for the position management functions are evolving very slowly and causing some frustration.

New functions coded during this period include:

| | |
|-------------|--|
| LTRS | List Transactions for a Requestor and Status |
| LTPR | List Transactions Pending Review |
| LTPA | List Transactions for Personnel Actions |
| LEP | List Employee Positions |
| LWRB | List Reasons for a Week and Budgetary Unit |

A pay computation program has also been developed that will calculate the appropriate pay by Cost Center for a portion of a month including factors such as off campus duty assignment (paid half their normal rate), shift differential (paid an extra 5.5%), and leave without pay (not paid).

The real quagmire has been budgeting and how the institutions budget needs to relate to specific employees (positions). Hopefully the basic budget concepts are coming together this week and will be presented to the Steering Committee Friday.

We are currently awaiting approval to move cosmetic changes made to PSB in DEMO to PROD (title maintenance functions), and then will be moving other position based functions to DEMO for user testing and evaluation. We are backlogged on the Personnel Action and Distribution Change functions, but otherwise are ready to code anything for which requirements are defined. We also plan to jump quickly into the development of budget functions once they are understood well enough to get files and processes defined.

Leave Accounting (LEAVE)

A new special leave code and accrual method was added for a subset of COEX employees, this change was moved to DEMO, the simulation date was changed to November, and appropriate accruals were run for the intermediate months. We continue to educate the primary users of this application in how it works.

Labor Distribution (LABOR)

Much discussion by Research Accounting and the Grad School regarding fee waivers has resulted in the definition of three new variations of the existing General Extract. The current report and data extract is based upon the latest pay distributions for selected cost centers. One of the new methods will be for distribution changes in a period for selected cost

centers. The other two will mirror these except for selection based upon occupation codes (with GAs being the ones of interest in regard to fee waivers).