

Status Report
March 5, 1997
BASIS

To: Dr. Robert E. Zimmerman

Copy: Computing Services Managers
JoAnn Diercouff
BASIS Team

From: Dennis E. Stropes

Fiscal Year 1998 is rapidly approaching and the BASIS development team is hard at work planning, designing, programming, testing, documenting, educating, and implementing. Every day is exciting - we look forward to celebrating the success of this major BASIS implementation. Everyone on the team is deserving of recognition for their focus and attention being given to the project - I call special attention to the following people for contributions "Above and Beyond".

Paul Bixby volunteered his personal time and talent to research and customize the OnNet program to support BASIS programming on dial-up PCs. This enhances the analysts ability to perform maintenance or development when desired such as the recent snow days we experienced. Paul assisted each of the analysts that requested this capability.

Randy Putt and **Ava Findahl** took leadership roles in planning for conversion to the new BASIS modules. They called for, scheduled, and led meetings to identify the issues, actions, and timing of activities required for conversion. Their leadership in this area is appreciated.

PSB-Budget All systems are go for the FY'98 budget cycle.
This allows the following changes to assignments as planned:
Ken Osredker and Michael Lingo will join the BASIS II team and work with Sandra Twiggs and Paul Bixby on the UPS system.
Randy Putt will work with Ava Findahl on DART.

PSB-Position We are scheduled to complete the design phase this month. This will require that late arriving requirements, that are not mission critical, be addressed at a later time.
User testing is to begin in earnest March 10, 1997.
Detailed progress reviews are being conducted regularly.
Katrina Bromley is working on some complex conversions, her assistance is beneficial and greatly appreciated.

DART The initial modules of DART (Departmental Accounting Review and Tracking System) have been put into production. Additional functions will be added before July 1, 1997 and into the foreseeable future. Training sessions are being scheduled for the campus beginning next week.

UPS The priority Accounts Payable functions are scheduled to be through initial coding and test by 4/4/1997.
Development of a detailed conversion plan will begin next week.
Ken and Michael will be assisting Sandra and Paul to complete development of various functions.
User testing has increased the last two weeks.